

***Integration Joint Board***

**Date of Meeting: 22 January 2024**

**Title of Report: Category 1 Responder Assurance and Development**

**Presented by: Charlotte Craig**

Business Continuity Planning (a statutory duty) is undertaken at local level using templates provided by Argyll and Bute Council and NHS Highland, these are also informed by NHS Highland Service Impact Assessments. Service Continuity Plans are owned by the teams who develop and use them, with assurance provided by existing line management processes. Support and oversight

### 3. DETAIL OF REPORT

**Duty: Carry out a risk assessment and contribute to the development of a community risk register.**

**How we do this:** Operational risk assessment is undertaken as described in the summary, the IJB does have a responsibility to ensure participation at a strategic level. All Category 1 responders have a role developing their local Community Risk Register ([West of Scotland Community Risk Register, 2022](#)) by participating in the civil contingencies regional risk assessment process ([Risk Assessment legislation](#)). The Argyll and Bute Resilience Manager, in her role as Local Resilience Partnership chair, takes a leading role in this with NHS Highland supporting

- Opportunities for self-generated training and exercise
- Information sharing about critical eHealth and digital services
- Links between continuity planning and major incident response

***Recommendation: Develop an HSCP assurance framework supported by the partnership for consideration at Audit and Risk Committee and reported to the to the IJB***

**Duty: Ensure arrangements are in place to warn and inform the public both before and during emergencies.**

How we do this: The HSCP/IJB has no independent communications facility and during an incident (once the Resilience Partnership is in place) fulfils this duty by informing and directing the activity of Communication Teams within both Argyll and Bute Council and NHS Highland. These teams, in turn co-ordinate public messaging through the West of Scotland Public Communications Group.

***Recommendation: Review best practice in the inclusion of IJB alongside HSCP representatives within Local and Regional Resilience Partnerships***

***Recommendation: Review availability of senior managers within the HSCP to***

Each response will require a tailored and individual requirement and the response will not necessarily be consistent across localities. There are noticeable impacts of climate change in respect of increased weather response highlighting the need to consider community resilience.

***Recommendation: Review of the on call pack and approach to response utilising current planning and identified need.***

#### **4. RELEVANT DATA AND INDICATORS**

Reporting on training, incident management and planning

#### **5. CONTRIBUTION TO STRATEGIC PRIORITIES**

Assurance of delivering public duty.

#### **6. GOVERNANCE IMPLICATIONS**

**6.1 Financial Impact** as per response requirements.

**6.2 Staff Governance** Requirement to focus on staff wellbeing undertaking response, provide and record appropriate planning and training to function within the response.

**6.3 Clinical and Care Governance** Requirement to address recommendations for a safe Caring for People response delivering the key components of Psychological First Aid and provide debrief and learning points from incident management.

#### **Key Components of Effective Psychological First Aid**

- provide immediate care for physical needs
- protect from further threat and distress
- provide comfort and consolation for people in distress
- provide practical help and support for real-world-based tasks (e.g. arranging funerals, information gathering)
- provide information on coping and accessing additional support
- facilitate reunion with loved ones where possible and/or connection with social supports
- provide education about normal responses to trauma exposure including two essential elements: o recognising the range of reactions o respecting and validating the normality of the post-trauma reaction

The likelihood of a person developing more serious psychosocial problems or mental disorders will depend on many factors including the intensity and duration of their exposure to emergency-related stressors, certain prior experiences, and the availability, or otherwise, of social support. The stepped care model should be applied in ways that include a clear pathway for accessing specialist services for those people who are thought to be at particular risk. As with other aspects of caring for people and managing the recovery following an emergency, the best outcomes are likely to be achieved by working in partnership with the affected people

and communities, and by facilitating a high level of self determination by those affected

*Figure 2*

## **7. PROFESSIONAL ADVISORY**

Role of the Integration Joint Board is to provide strategic planning input and support the fulfilment of the duties in partnership.

## **8. EQUALITY & DIVERSITY IMPLICATIONS**

each area can be impacted differently and is experiencing different impacts from weather through climate change.

## **9. GENERAL DATA PROTECTION PRINCIPLES COMPLIANCE**

Data sharing agreements are in place and provision is made to ensure wider data can be shared during a response period.

## **10. RISK ASSESSMENT**

- Regional Resilience Partnership: Chief Officer
- West of Scotland RRP (quarterly plus topical/response): Chief Officer or delegated Strategic Lead and Associate Director for Public Health
- Local Resilience Partnership (quarterly plus topical/response/contribution to plans): Chief Officer or delegated Strategic Lead\* and Associate Director for Public Health
- Care for People subgroup(quarterly): Senior Manager Health and Community Care
- Exercises (as planned, operational staff): All identified relevant staff
- Planning/Workplan: Chief Officer or delegated Strategic Lead and Associate Director for Public Health approved
- Understanding the role of Public Health and Civil Contingencies

Strategic Lead:

- Corporate assurance: proposed governance moves to quarterly reporting to SLT unless otherwise required and annual assurance to the IJB via the Audit committee.
- Systems established (12 Tf1)W.5sxi8)/F0.1 214.58q0.0000i2EDC q0.0(m)-6(t)80.0000



## Appendix 2 Guidance for Emergency Response

[Advice for emergencies in Scotland \(ready. Scot\)  
care-for-people-affected-by-emergencies-november-2017.pdf \(ready. Scot\)](#)